

SmartRide



CASH-OUT INCENTIVE GUIDE

ENROLL

You must enroll in both **SmartRide** and **Cottage Compass** to claim incentives.

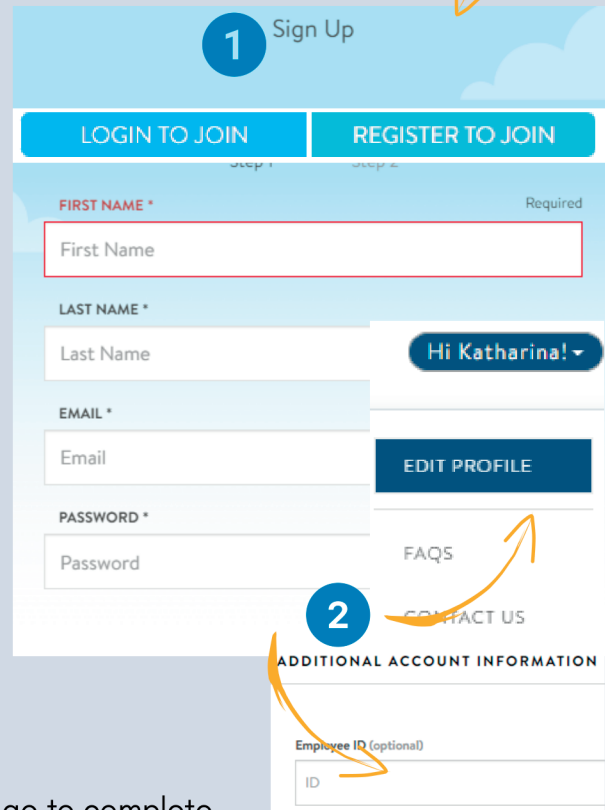
ENROLL AT SMARTRIDE.ORG

If you are new to the commuter benefits program and don't have a SmartRide account, you have two options to get started:

1 Visit SmartRide.org/s/Cottage from your preferred desktop browser. Click "Register to Join" and fill out the required details.

***** Download the CommuteTracker by RideAmigos app (Apple or Play Store). Select "SMARTRIDE" from the list of programs. Enter your email and click "Join Program." Use the emailed pin code to complete registration. Revisit Step 1 to link your new account to the Cottage program.

2 Add your employee ID from the Edit Profile page to complete registration.



1 Sign Up

LOGIN TO JOIN REGISTER TO JOIN

FIRST NAME * Required

First Name

LAST NAME *

Last Name Hi Katharina!

EMAIL *

Email EDIT PROFILE

PASSWORD *

Password

FAQS


CONTACT US

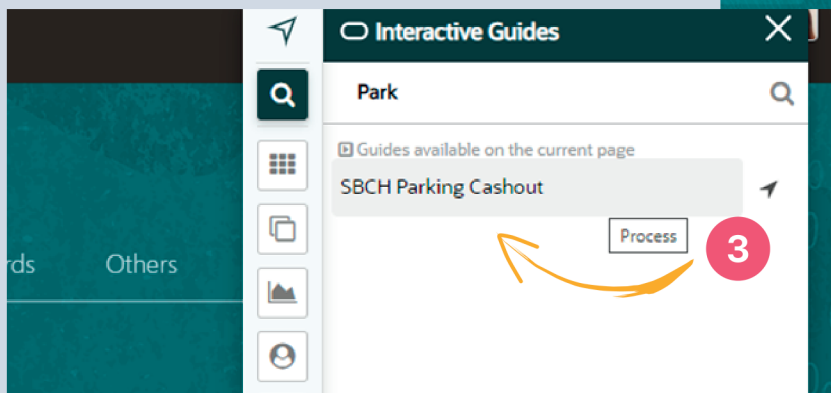
2 ADDITIONAL ACCOUNT INFORMATION

Employee ID (optional)

ID

ENROLL USING COMPASS

- 1** Find and follow step-by-step instructions using Compass.
- 2** Click on the  Guided Learning Help Center icon
- 3** Type "SBCH Parking Cashout" on the search box.





LOG TRIPS


ELIGIBILITY

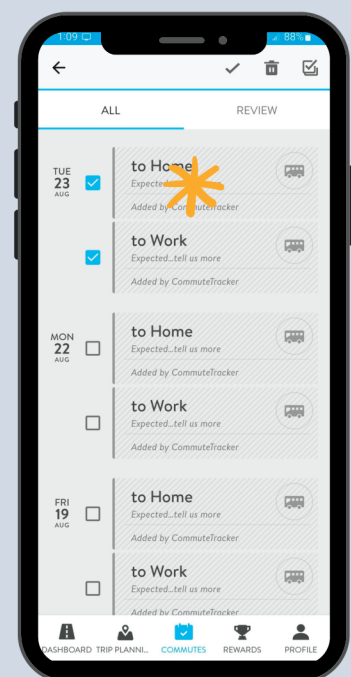
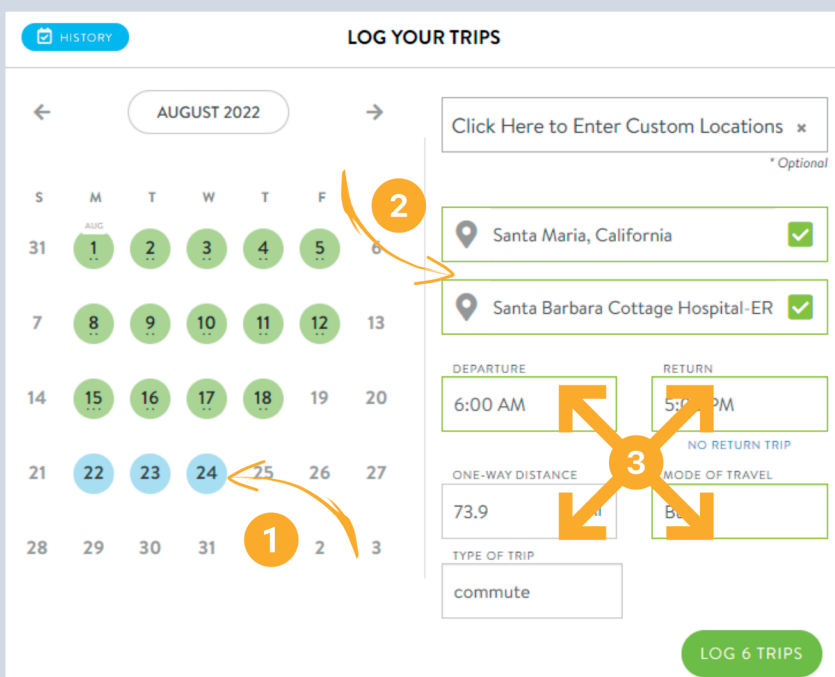
The Cash-Out Incentive for \$75 or \$37.50 is only for full-time or part-time regular, benefit-eligible employees who work at and in the immediate vicinity of Santa Barbara Cottage Hospital (OPS, Eye Center, Cottage Rehabilitation Hospital, Pacific Diagnostic Laboratories), who commute by an approved mode of transportation at least **80% of the month.**

LOGGING COMMUTES

To earn the Cash-Out Incentive, you need to log your commutes to your Dashboard at SmartRide.org.

- 1 Click the date(s) that you commuted using sustainable transportation.
- 2 Enter the Start and Destination to calculate distance. You will need to select the correct locations from a system drop-down menu to see the green check boxes as depicted below.
- 3 Enter your Departure time, Return time, One-Way Distance, and Mode of Travel. Confirm Type of Trip is set to as "commute."

 The **CommuteTracker by RideAmigos** app detects your commutes automatically. You can select one or multiple trips to confirm using the checkmark icon.




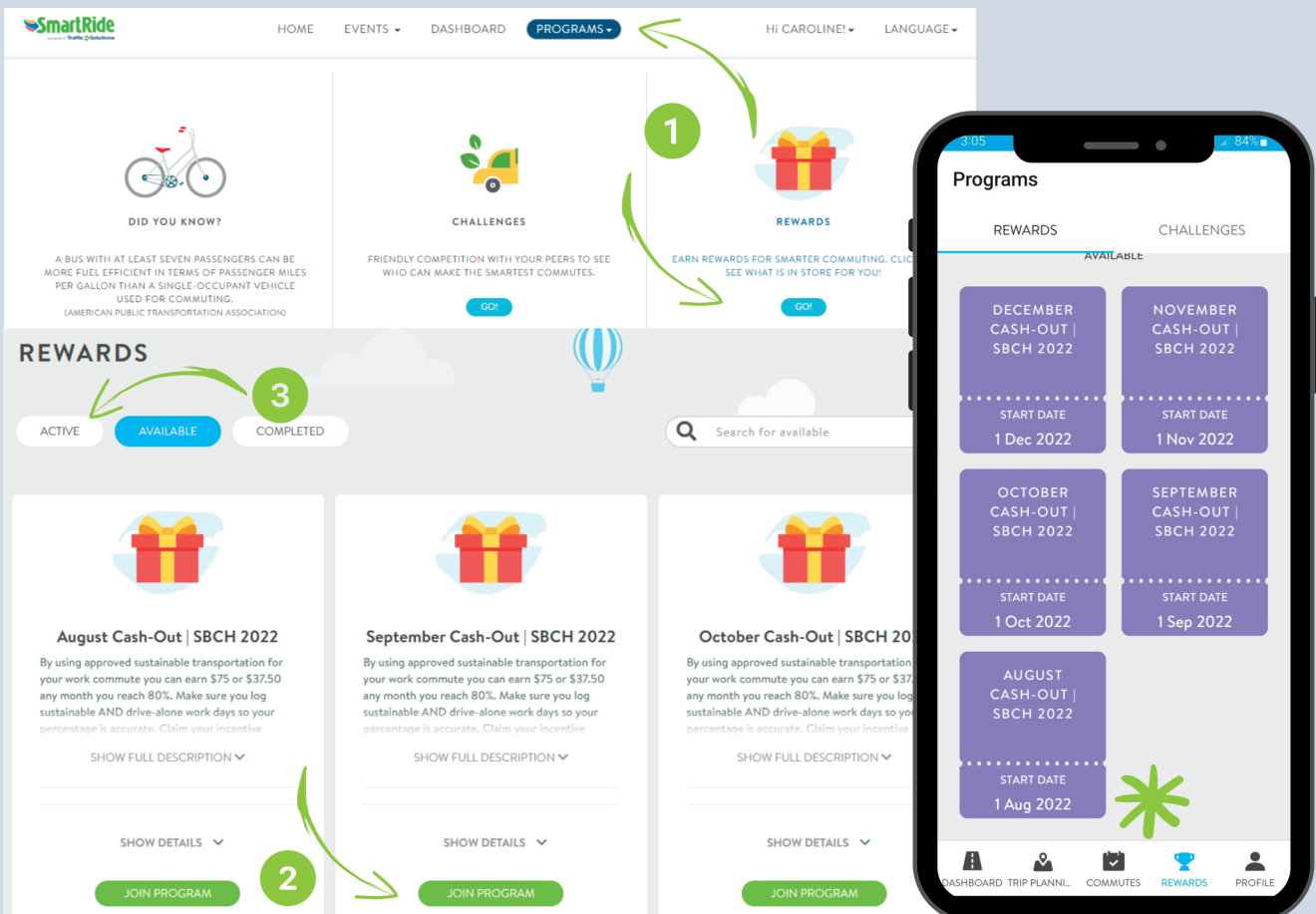


CLAIMING REWARDS

You must join and claim the Cash-Out Incentive at SmartRide.org each month.

- 1 Select the PROGRAMS menu to navigate to Rewards and the GO! button.
- 2 Select the Available sub tab and the Join Program button. Available programs typically go through December of the current year. You can select Join Program for any available programs.
- 3 Programs you join move to the Active sub tab. You must click the Claim Incentive button upon logging the required number of trips, each month. You have until the 6th of the following month to complete this action. Remember, you must use a qualifying mode of transportation for 80% of your monthly commutes to qualify.

 Select Rewards from the menu at the bottom of the CommuteTracker by RideAmigos app to follow a similar process.



The image shows a desktop view of the SmartRide website and a mobile view of the RideAmigos app. On the website, the 'PROGRAMS' menu is highlighted, and a green arrow points to the 'REWARDS' section. A green circle with the number '1' is placed over the 'REWARDS' icon. Below, the 'REWARDS' section is shown with tabs for 'ACTIVE', 'AVAILABLE', and 'COMPLETED'. A green circle with the number '2' is placed over the 'JOIN PROGRAM' button for the 'August Cash-Out | SBCH 2022' program. A green circle with the number '3' is placed over the 'AVAILABLE' tab. On the mobile app, the 'Programs' screen is shown with a grid of cash-out programs. A green starburst icon is placed over the 'AUGUST CASH-OUT | SBCH 2022' program.



COMMON CHALLENGES

- 1 I made a mistake logging trips.** Select the date(s) with errors and the History sub tab to delete or edit trip log details.
- 2 I cannot find the Cash-Out Incentive for this month.** Make sure you are registered under the Cottage Health network by visiting SmartRide.org/s/Cottage.
- 3 I forgot to claim my incentive.** If the 6th of the following month has past, contact us.
- 4 I want to view my progress or past programs.** You can visit the Active and Completed sub tabs accordingly to view details for each month's Cash-Out Incentive.

The screenshot displays the 'LOG YOUR TRIPS' interface. At the top left, there is a 'HISTORY' button with a calendar icon. A blue circle with the number '1' is positioned above the 'HISTORY' button, with a blue arrow pointing from it to the button. The main header is 'LOG YOUR TRIPS'. Below this is a calendar for 'AUGUST 2022'. The calendar shows dates from 1 to 18. A blue circle with the number '1' is positioned above the date '3', with a blue arrow pointing from it to the date '3'. To the right of the calendar, there is a 'MY TRIP REPORT' button with a list icon. A blue arrow points from the '1' to this button. Below the 'MY TRIP REPORT' button, there are trip details for 'Tue - Aug 9, 2022' and 'Thu - Aug 11, 2022'. A blue arrow points from the '1' to the 'DELETE ALL' button for the August 9th trip.

CONTACT

With questions regarding the SmartRide.org website, please call or email Traffic Solutions at **(805) 963-SAVE** or info@trafficsolutions.org. With questions regarding initial enrollment and benefits qualifications, please email or call Cottage Benefits Administration.